



EMPLOYMENT OPPORTUNITY

POSITION: School Crossing Guard
LOCATION: Wikwemikong Board of Education – Pontiac School
SALARY: Minimum Wage
START DATE: January 2019

SUMMARY The School Crossing Guard, reporting to the school principal, is responsible for the safety of children crossing the street at designated school crossings.

ESSENTIAL FUNCTIONS & RESPONSIBILITIES Crossing school aged children across roadways safely
Controls traffic and obeys all regulations using a regulated Stop Sign
Perform daily safety check of work location
Documents incidents and reports same to principal
Uses and wears all required safety equipment and clothing
Abides by *Highway Traffic Act*, *Health and Safety Act* and WBE policy and procedures.

WORKING ENVIRONMENT Must be able to stand and/or walk for up to 4 hours a day
Must be able to hold a sign weighing up to 3 lbs. for a minimum of 30 seconds
Must be able to walk down and go up a curb/sidewalk

QUALIFICATIONS Must pass a Criminal Records Check/Vulnerable Sector Screening
Must be able to meet the physical requirements of the position.
Must be able to maintain effective working relationships with the public
Must be able to remain calm and use good judgement in emergency situations
Be able to work independently without supervision
Be able to work in adverse weather conditions including extremes of heat, humidity, cold, rain, snow, sleet and wind and be capable of working under all types of road conditions, exposure to traffic noise and exhaust from vehicles

HOW TO APPLY: Provide cover letter and resume
Provide three (3) current work-related reference with permission to contact and;
Current original vulnerable/criminal record check

CLOSING DATE: **January 11, 2019 at 2:00 P.M.**

“School Crossing Guard”
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